

FINANCIAL BUSINESS SOLUTIONS

New Business Account:

Open a business account with a Credit Union today! Here is a prepared check list of what you need in order to make account opening easy and convenient:

Sole Proprietor:

- Two pieces of ID required, SIN required
- If owner uses PO Box, legal address is required
- Business name registration for the Province of Saskatchewan (if applicable)

Partnership:

- Two pieces of ID required for all signors, SIN required for owners
- If owners use PO Box, legal address is required
- Business name registration for the Province of Saskatchewan (if applicable)
- Proof of Partnership/Partnership agreement (if available)

Corporation/Non-Profit Corporation:

- Two pieces of ID required for all signors
- Names and addresses of controlling shareholders
- Names of directors and officers of the corporation
- If PO Box is used, need legal address
- Corporate Registry Profile Search
- Business name registration for the Province of Saskatchewan (if applicable)

Unincorporated Organization/Associations:

- Articles of Association (if applicable)
- Minutes of meetings, letters from leagues or governing bodies
- Two pieces of ID is required for all signors
- If owner uses PO Box, legal address is required

Changes to Existing Business Account:

Need to make changes to your existing business account? No problem! Here is a prepared checklist of what is required to make this process stress free:

Sole Proprietor/Partnership:

- Two pieces of ID required for all signors
- Owner(s) and signing authorities must sign documents

Corporation:

- Two pieces of ID required for all new signors
- New corporate registry search if shareholders and directors are changing
- Authorized Officers and Directors may sign/make decisions on behalf of the corporation

If change in ownership:

- Business name registration for the Province of Saskatchewan (if applicable)
- Partnership agreement (if available)/Proof of Partnership
- Corporate registry Search

Unincorporated Organization/Associations:

- Two pieces of ID required for all signors
- Need to bring account number of Organization
- Signed meeting minutes stating signing authority changes
- Current signing officer must sign off of the account before new one takes into effect

